Seattle Education Association Paraprofessional Department General Meeting

PD/Leadership Hours (8 day = 56 hours)

November 18, 2020

Welcome!

Let's talk about Professional Development/Leadership Days 😭



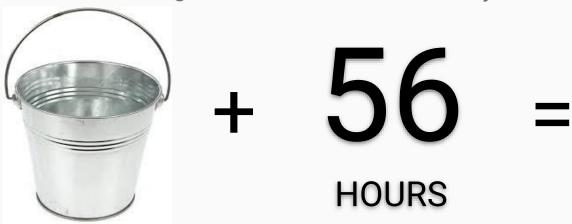
Collective Bargaining Agreement 2019-2022:

Each Paraprofessional employee shall be allocated the number of hours equivalent to eight (8) workdays for professional development and/or leadership activities each school year.

What does that look like?

→ Paraprofessionals are commonly 203/7 employees←

You work 203 days/7 hour work day
7 hour work day x 8 Extra PD/Leader Days = 56 hours
You get a bucket of 56 hours every start of school year.





Professional Development/Leadership Days

CBA Brief:

The purpose of these days is to provide extra time for participating in school/program decision-making, building leadership activities, and/or training to enhance job skills and/or improve student learning.

Which is which? Well..... what are you doing?

What is considered Professional Development hour(s)?

- Classes on Autism Spectrum Disorder
- Webinar on Microsoft TEAMS
- Training(s) to enhance job skill &/or student growth
- Staff meetings? NO 🙁
- PD meetings? YES

What is considered Leadership hour(s)?

- Building Leadership Team (school/program decision-making)
- Leading &/or Planning for PD Meetings of your building, Department, or PLC
- On a Committee that leads your schools 'Heritage Night Event'

Mandatory SafeSchools Training

The courses listed below are mandatory trainings and are hosted on the SafeSchools web portal. SafeSchools login instructions are listed at the bottom of the page.

- Adult Sexual Misconduct review (30 minutes) Mandatory for all staff who have student contact, or supervise staff with student contact.*
- Child Abuse, Neglect and Exploitation Prevention Policy (10 minutes) Mandatory for all staff who have student contact, or supervise staff with student contact.
- Non-discrimination & Affirmative Action Policy (10 minutes) Mandatory for all staff
 Health Emergencies: Life Threatening Allergies (15 minutes) Mandatory for all staff who have student contact, or supervise staff with student contact.
- Health Emergencies: Asthma Awareness (15 minutes) Mandatory for all staff who have student contact, or supervise staff with student contact.
- Bloodborne Pathogen Exposure Prevention (20 minutes) Mandatory for all staff who have student contact, or supervise staff with student contact.

SafeSchools Training + so much MORE

http://seattle.wa.safeschools.com/

Great Resource for Extra Trainings.....hence EXTRA \$\$\$\$ for Para's!

HOW?

How to Use:

 Pay for PD/Leadership outside of regular work hours
 OR

 To pay for a substitute while attending professional development or leadership activities that occur during regular work hours.

SPS Schoology is another great resource for Professional Development



Introduction Tutorial: https://eln.seattleschools.org/paraschoologyintro

https://districtlms.seattleschools.org/home/recent-activity

PARAPROFESSIONAL GROUP

CODE: VSWDC-CSN5T



SPS → Human Resources → Payroll Forms



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Extra Time Reporting Form:

https://mysps.seattleschools.org/UserFiles/Servers/Server_25823/File/Department%20Directory/Payroll/Forms/ Extra%20Time%20Reporting%20Form.pdf

Remember: Use your PD/Leadership hours for extra \$\$\$